

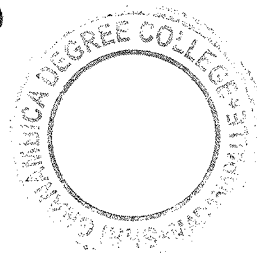
**SUMMARY OF IQAC
MEETINGS SINCE
ESTABLISHMENT OF IQAC**

S. No	Activity	Date
1	IQAC Meeting 21	15-05-2023
2	IQAC Meeting 20	03-02-2023
3	IQAC Meeting 19	08-12-2022
4	IQAC Meeting 18	06-09-2022
5	IQAC Meeting 17	04-04-2022
6	IQAC Meeting 16	23-12-2021
7	IQAC Meeting 15	17-05-2021
8	IQAC Meeting 14	11-02-2021
9	IQAC Meeting 13	30-12-2020
10	IQAC Meeting 12	14-09-2020
11	IQAC Meeting 11	06-01-2020
12	IQAC Meeting 10	16-09-2019
13	IQAC Meeting 9	19-06-2019
14	IQAC Meeting 8	26-04-2019
15	IQAC Meeting 7	25-02-2019
16	IQAC Meeting 6	27-11-2018
17	IQAC Meeting 5	25-06-2018
18	IQAC Meeting 4	23-04-2018
19	IQAC Meeting 3	30-01-2018
20	IQAC Meeting 2	11-10-2017
21	IQAC Meeting 1	15-06-2017

Ranga

IQAC CO-ORDINATOR

Internal Quality Assurance Cell (IQAC)
Shri Gnanambica Degree College
Madanapalle 517 325 (A.P.)



S. Ranga

PRINCIPAL 15/5/23

Principal

Shri Gnanambica Degree College
Madanapalle - 517 325

**IQAC MEETINGS –
CONSTITUTION, MINUTES OF
MEETING AY 2022-23**

CONTITUTION OF IQAC
ACADEMIC YEAR 2022-23

The Internal Quality Assurance Cell (IQAC) was established at the institution on 15-06-2017. IQAC is constituted in accordance with the guidelines of NAAC.

Composition of IQAC

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the following members to develop a system for mindful, reliable and catalytic action to improve the academic and administrative performance of the institution.

SL.NO	NAME OF THE MEMBER	DESIGNATION	POSITION
1	Mrs. S. Rama Devi	Principal	Chairperson
2	Mr. E. Raghavendra Kumar	Vice Principal	Senior Administrative Officer
3	Mr. S. Seetha Raman	Administrative Officer	Senior Administrative Officer
4	Mr. C. Mahesh Babu	Associate professor in Computers	Faculty Member
5	Mr. M. Chandra Sekhar	Associate Professor in Management	Faculty Member
6	Mrs. S. Madhavi	Assistant Professor in Zoology	Faculty Member
7	Mr. M. Ramanjulu	Associate Professor in Physics	Faculty Member
8	Mr. R. Reddeppa Reddy	Director, Shri Devarshi Educational Society	Management Member
9	Mrs. Sharon Priya Alexander	Alumni	Alumni Member
10	Mr. R. Karthik	Student	Student Member
11	Mr. B. Jahnavi	Student	Student Member
12	Mr. C. Vijaya Bhaskar Reddy	Chairperson, CNR Institutions, Tirupathi.	Employer
13	Mr. K. Venkataramana	Shri Balaji Industries Pvt.Ltd.	Industrialist
14	Dr. K.S. Ramya	Associate Professor in Biotechnology	Coordinator

Objective

The main objective of IQAC is

- ✓ The academic and administrative performance of the institution is improved by the development of a system with cognizant, reliable and catalytic action.
- ✓ To endorse procedures for institutional functioning towards quality augmentation through internalization of quality culture and institutionalization of best practices.

Strategies

- ✓ Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- ✓ The relevance and quality of academic and research programs.
- ✓ Impartial access and affordability of academic programs for various sections of society.
- ✓ Optimization and integration of modern methods of teaching and learning.
- ✓ The credibility of internal evaluation procedures.
- ✓ Ensuring the adequacy, maintenance and functioning of the support structure and services.
- ✓ Knowledge sharing and networking with other institutions.

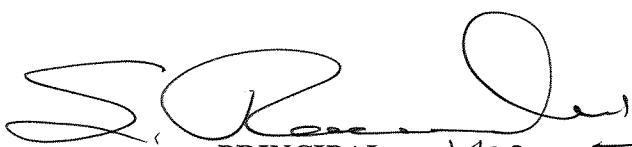
Functions of IQAC

- ✓ Various academic and administrative activities of the institution are developed by administrating the quality benchmarks/parameters.
- ✓ Assisting the conception of a learner-centric environment favorable to quality education and faculty mellowing to adopt the required knowledge and technology for hands-on teaching and learning process.
- ✓ Responses for quality related institutional processes from students, parents and other stake holders are recorded in the form of feedback.
- ✓ Broadcasting of information on various quality constraints of higher education
- ✓ To promote quality circles by organizing inter and intra institutional workshops, seminars on quality related themes.
- ✓ Documentation of several programs/accomplishments/events leading to quality enhancement
- ✓ Coordinating quality-related activities, including adoption and dissemination of best practices, hence acts as a nodal agency of the Institution.
- ✓ Improvement and conservation of institutional database through management information system for the persistence of maintaining or enhancing the institutional quality
- ✓ Expansion of Quality Culture in the institution


IQAC CO-ORDINATOR

Internal Quality Assurance Cell (IQAC)
Shri Gnanambica Degree College
Madanapalle 517 325 (A.P.)




PRINCIPAL 15/5/23
Principal

Shri Gnanambica Degree College
Madanapalle - 517 325



SHRI GNANAMBICA DEGREE COLLEGE

(Affiliated to S.V. University)

Ref: SGDC/IQAC-2022-23/CR 019

Dt: 14-05-2023

CIRCULAR

This is to inform to all the IQAC members that there will be a meeting scheduled on 15-05-2023. All the IQAC members are requested to attend the meeting. Details of the meeting are as follows:

Venue: IQAC Room

Date: 15-05-2023

Time: 2:00 PM

Agenda of the meeting is:

1. Discussion with IQAC coordinators and other criteria in charges regarding the status of AQAR work.
2. Faculty Development Program.
3. Student Feedback Mechanism
4. IQAC Year plan for the new Academic year



PRINCIPAL

Principal

Shri Gnanambica Degree College
Madanapalle - 517 325

Copy to:

1. All the Head of the Departments
2. Administrative Officer
3. All the IQAC Members.
4. Concern File
5. Notice Board



3-153-5, Hospital Branch Road, Madanapalli-517325, Chittoor Dist. A.P

Ph:08571- 223199, 222215 Website: www.shrignanambicacollege.edu.in

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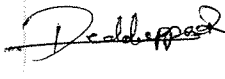

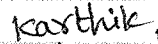
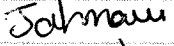

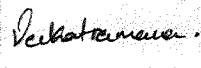

AN ISO 9001 - 2015 CERTIFIED INSTITUTION

Minutes of Meeting of IQAC held on 15-05-2023

Venue: IQAC Room

Time: 2:00 PM

The following members attended the meeting of Internal Quality Assurance Committee:

Sl. No.	Name of the Member and Designation	Position	Signature
1	Mrs. S. Rama Devi, Principal	Chairperson	
2	Mr. E. Raghavendra Kumar, Vice Principal	Senior Administrative Officer	
3	Mr. S. Seetha Raman, Administrative Officer	Senior Administrative Officer	
4	Mr. C. Mahesh Babu, Associate Professor in Computers	Faculty Member	
5	Mr. M. Chandra Sekhar, Associate Professor in Management Studies	Faculty Member	
6	Mrs. S. Madhavi, Assistant Professor in Zoology	Faculty Member	
7	Mr. M. Ramanjulu, Associate Professor in Physics	Faculty Member	
8	Mr. R. Reddeppa Reddy, Director, Shri Devarshi Educational Society	Management Member	
9	Ms. Sharon Priya Alexander, Alumni	Alumni Member	
10	Mr. R. Karthik	Student Member	
11	Mr. B. Jahnavi	Student Member	
12	Mr. C. Vijaya Bhaskar Reddy, Chairperson, CNR Institutions, Tirupathi.	Employer	
13	Mr. K. Venkataramana, Shri Balaji Industries Pvt .Ltd.	Industrialist	
14	Mrs. Dr. K.S.Ramya, Associate Professor in Biotechnology	Co-Ordinator	

The resolutions made in the meeting are presented below.

1. Discussion with IQAC coordinators and other criteria in charges regarding the status of AQAR work.

- Progress on goals and targets set in the AQAR.
- Identification of achievements and areas that need improvement.
- Challenges faced and strategies employed to overcome them.
- Plans for the upcoming AQAR, including data collection and analysis.

2. Faculty Development:

• **Discussion:**

Concerns raised about the need for ongoing professional development for faculty members.

• **Solution:**

Implement a faculty development program, including workshops, seminars, and training sessions on the latest teaching methodologies and technological advancements.

3. Student Feedback Mechanism:

• **Discussion:**

The effectiveness of the current system for collecting feedback from students.

• **Solution:**

Enhance the student feedback mechanism by implementing an online survey system, ensuring anonymity and increasing the frequency of feedback collection.

3. IQAC Year plan for the new Academic year

• **Discussion:**

Ensure fair and transparent assessment practices.

Foster the use of technology for effective teaching and learning.

Promote research culture and increase scholarly output.

Enhance student satisfaction and address grievances effectively

• **Solution:**

Conducted a review of existing assessment methods and identified areas for improvement.

Implemented a centralized system for exam paper setting and moderation.

Introduced training sessions for faculty on effective and unbiased evaluation techniques.

Provided training sessions for faculty on the integration of digital tools and learning management systems.

Established a dedicated IT support team to assist faculty in the implementation of technology in classrooms.

Created an online repository of educational resources and materials.

Launched internal research funding schemes to encourage faculty research projects.

Established a Research Ethics Committee to ensure adherence to ethical standards in research.

Organized research colloquia and conferences to facilitate knowledge exchange.

Implemented a systematic process for collecting regular feedback from students.

Established a dedicated grievance redressal committee to address student concerns.

Conducted awareness sessions to educate students about the feedback and grievance redressal mechanisms.



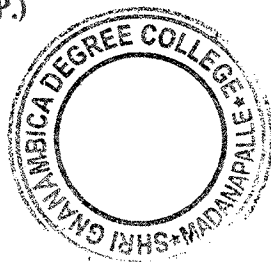
IQAC CO-ORDINATOR

Internal Quality Assurance Cell (IQAC)
Shri Gnanambica Degree College
Madanapalle 517 325 (A.P.)



PRINCIPAL 15/5/23

Principal
Shri Gnanambica Degree College
Madanapalle - 517 325



**Action taken Report
Academic year 2022-23**

Sl.No	Topic Discussed	Date of Discussion	Action Taken
1	Faculty Development	17-05-2023	Implement a faculty development program, including workshops, seminars, and training sessions on the latest teaching methodologies and technological advancements.
2	Student Feedback Mechanism	17-05-2023	Enhance the student feedback mechanism by implementing an online survey system, ensuring anonymity and increasing the frequency of feedback collection.
3	IQAC Year plan for the new Academic year	17-05-2023	Improved digital literacy among faculty and students, increased engagement in online learning, and enhanced accessibility to educational resources
4	Curriculum Review	17-05-2023	Establish a curriculum review committee to assess and update programs, incorporating industry trends and feedback from employers
5	Research Culture	17-05-2023	Implement measures to promote a research culture, such as funding opportunities, recognition for research achievements, and mentorship programs for novice researchers.
6	Discussion with IQAC coordinators and other criteria in charges regarding the status of work.	17-05-2023	The IQAC Coordinator discussed the matter related to the preparations for NAAC
7	Verification of filing of each qualitative metrics	17-05-2023	The Principal and IQAC Coordinator informed all the criterion in charges and the members to be

			carefully while preparing the documents with proper conditions taking signatures required documents and finish the process
8	Improvement in academic and administrative process	17-05-2023	The principal stressed upon maintaining quality in all the academic and administrative processes.
9	Discussion regarding the Facial Recognition System for attendance	17-05-2023	The Principal and Vice Principal discussed with the staff regarding the FRS and resolved the issues faced by the staff in taking the attendance
10	Discussion with IQAC coordinators and other criteria in charges regarding the status of work	17-05-2023	The IQAC Coordinator discussed the matter related to the preparations for NAAC
11	Improvement in academic and administrative process	17-05-2023	The principal stressed upon maintaining quality in all the academic and administrative processes.


IQAC - Coordinator

Internal Quality Assurance Cell (IQAC)
Shri Gnanambica Degree College
Madanapalle 517 325 (A.P.)





PRINCIPAL 16/5/23
Principal
Shri Gnanambica Degree College
Madanapalle - 517 325



SHRI GNANAMBICA DEGREE COLLEGE

(Affiliated to S.V. University)

Ref: SGDC/IQAC-2022-23/CR 08

Dt: 02-02-2023

CIRCULAR

This is to inform to all the IQAC members that there will be a meeting scheduled on 03-02-2023. All the IQAC members are requested to attend the meeting. Details of the meeting are as follows:

Venue: IQAC Room

Date: 03-02-2023

Time: 3:00PM

Agenda of the meeting is:

1. Curriculum Review
2. Research Culture

PRINCIPAL 3/2/23

Principal

Shri Gnanambica Degree College
Madanapalle - 517 325

Copy to:

1. All the Head of the Departments
2. Administrative Officer
3. All the IQAC Members.
4. Concern File
5. Notice Board



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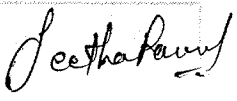
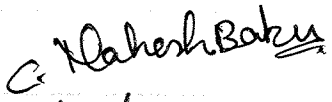



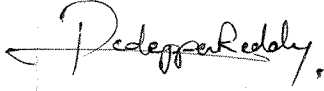

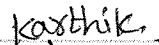
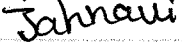

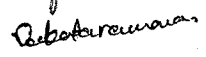

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Minutes of Meeting of IQAC held on 03-02-2023

Venue: IQAC Room

Time: 3:00 PM

The following members attended the meeting of Internal Quality Assurance Committee:

Sl. No.	Name of the Member and Designation	Position	Signature
1	Mrs. S. Rama Devi, Principal	Chairperson	
2	Mr. E. Raghavendra Kumar, Vice Principal	Senior Administrative Officer	
3	Mr. S. Seetha Raman, Administrative Officer	Senior Administrative Officer	
4	Mr. C. Mahesh Babu, Associate Professor in Computers	Faculty Member	
5	Mr. M. Chandra Sekhar, Associate Professor in Management	Faculty Member	
6	Mrs. S. Madhavi, Assistant Professor in Zoology	Faculty Member	
7	Mr. M. Ramanjulu, Associate Professor in Physics	Faculty Member	
8	Mr. R. Reddeppa Reddy, Director, Shri Devarshi Educational Society	Management Member	
9	Ms. Sharon Priya Alexander, Alumni	Alumni Member	
10	Mr. R. Karthik	Student Member	
11	Mr. B. Jahnavi	Student Member	
12	Mr. C. Vijaya Bhaskar Reddy, Chairperson, CNR Institutions, Tirupathi.	Employer	
13	Mr. K. Venkataramana, Shri Balaji Industries Pvt .Ltd.	Industrialist	
14	Mrs. Dr. K.S.Ramya, Associate Professor in Biotechnology	Co-Ordinator	

The resolutions made in the meeting are presented below.

1. Discussion with IQAC coordinators and other criteria in charges regarding the status of work.

The IQAC Coordinator discussed the matter related to the preparations for NAAC

2. Verification of filing of each qualitative metrics.

The Principal and IQAC Coordinator informed all the criterion in charges and the members to be carefully while preparing the documents with proper conditions taking signatures required documents and finish the process.

3. Improvement in academic and administrative process

The principal stressed upon maintaining quality in all the academic and administrative processes.

4. Discussion regarding the Facial Recognition System for attendance

The Principal and Vice Principal discussed with the staff regarding the FRS and resolved the issues faced by the staff in taking the attendance



IQAC CO-ORDINATOR

Internal Quality Assurance Cell (IQAC)
Shri Gnanambica Degree College
Madanapalle 517 325 (A.P.)



PRINCIPAL 3/2/23
Principal

Shri Gnanambica Degree College
Madanapalle - 517 325



SHRI GNANAMBICA DEGREE COLLEGE

(Affiliated to S.V. University)

Ref: SGDC/IQAC-2022-23/CR 019

Dt: 07-12-2022

CIRCULAR

This is to inform to all the IQAC members that there will be a meeting scheduled on 08-12-2022. All the IQAC members are requested to attend the meeting. Details of the meeting are as follows:

Venue: IQAC Room

Date: 08-12-2022

Time: 4:00 PM

Agenda of the meeting is:

1. Discussion with IQAC coordinators and other criteria in charges regarding the status of work.
2. Verification of each qualitative metrics.
3. Improvement in academic and administrative process
4. Discussion regarding the Facial Recognition System for attendance

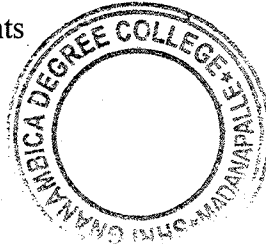
PRINCIPAL 8/12/22

Principal

Shri Gnanambica Degree College
Madanapalle - 517 325

Copy to:

1. All the Head of the Departments
2. Administrative Officer
3. All the IQAC Members.
4. Concern File
5. Notice Board



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Email: gnanambicadegreecollege@gmail.com

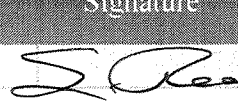





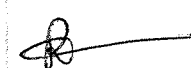
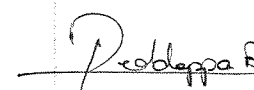
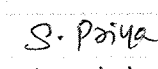
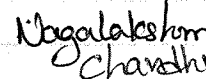
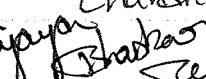
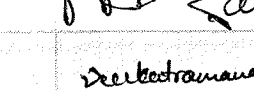
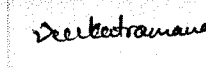

AN ISO 9001 - 2015 CERTIFIED INSTITUTION

Minutes of Meeting of IQAC held on 08-12-2022

Venue: IQAC Room

Time: 4:00 PM

The following members attended the meeting of Internal Quality Assurance Committee:

Sl. No.	Name of the Member and Designation	Position	Signature
1	Mrs. S. Rama Devi, Principal	Chairperson	
2	Mr. E. Raghavendra Kumar, Vice Principal	Senior Administrative Officer	
3	Mr. S. Seetha Raman, Administrative Officer	Senior Administrative Officer	
4	Mr. C. Mahesh Babu, Associate Professor In Computers	Faculty Member	
5	Mr. M. Chandra Sekhar, Associate Professor In Management	Faculty Member	
6	Mrs. R. Madhavi, Assistant Professor In Zoology	Faculty Member	
7	Mr. M. Ramanjulu, Associate Professor In Physics	Faculty Member	
8	Mr. R. Reddeppa Reddy, Director, Shri Devarshi Educational Society	Management Member	
9	Ms. Sharon Priya Alexander, Alumni	Alumni Member	
10	Ms. P Naga Lakshmi	Student Member	
11	Mr. Chandhu	Student Member	
12	Mr. C. Vijaya Bhaskar Reddy, Chairperson, CNR Institutions, Tirupathi.	Employer	
13	Mr. K. Venkataramana, Shri Balaji Industries Pvt .Ltd.	Industrialist	
14	Mrs. Dr. K.S.Ramya, Associate Professor in Biotechnology	Co-Ordinator	

The resolutions made in the meeting are presented below.

1. Curriculum Review:

- **Discussion:** The need for regular reviews of academic programs to ensure they are current and aligned with industry needs.
- **Solution:** Establish a curriculum review committee to assess and update programs, incorporating industry trends and feedback from employers.

2. Research Culture:

- **Discussion:** The current state of the research culture within the institution.
- **Solution:** Implement measures to promote a research culture, such as funding opportunities, recognition for research achievements, and mentorship programs for novice researchers.



IQAC CO-ORDINATOR

Internal Quality Assurance Cell (IQAC)
Shri Gnanambica Degree College
Madanapalle 517 325 (A.P.)



PRINCIPAL 8/12/22
Principal

Shri Gnanambica Degree College
Madanapalle - 517 325





SHRI GNANAMBICA DEGREE COLLEGE

(Affiliated to S.V. University)

Ref: SGDC/IQAC-2022-23/CR 08

Dt: 05-09-2022

CIRCULAR

This is to inform to all the IQAC members that there will be a meeting scheduled on 06-09-2022. All the IQAC members are requested to attend the meeting. Details of the meeting are as follows:

Venue: IQAC Room

Date: 06-09-2022

Time: 3:00PM

Agenda of the meeting is:

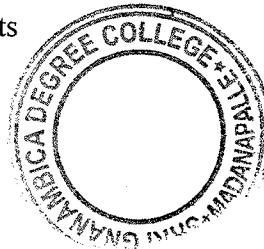
1. Discussion with IQAC coordinators and other criteria in charges regarding the status of work.
2. Improvement in academic and administrative process

PRINCIPAL 6/9/22
Principal

Shri Gnanambica Degree College
Madanapalle - 517 325

Copy to:

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2. Administrative Officer
3. All the IQAC Members.
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5. Notice Board



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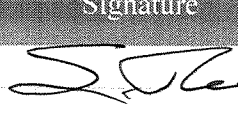





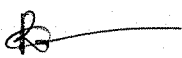
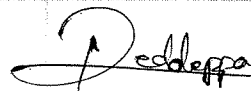
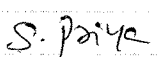
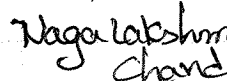
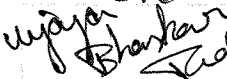

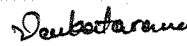

AN ISO 9001 - 2015 CERTIFIED INSTITUTION

Minutes of Meeting of IQAC held on 06-09-2022

Venue: IQAC Room

Time: 3:00 PM

The following members attended the meeting of Internal Quality Assurance Committee:

Sl. No.	Name of the Member and Designation	Position	Signature
1	Mrs. S. Rama Devi, Principal	Chairperson	
2	Mr. E. Raghavendra Kumar, Vice Principal	Senior Administrative Officer	
3	Mr. S. Seetha Raman, Administrative Officer	Senior Administrative Officer	
4	Mr. C. Mahesh Babu, Associate Professor In Computers	Faculty Member	
5	Mr. M. Chandra Sekhar, Associate Professor In Management	Faculty Member	
6	Mrs. R. Madhavi, Assistant Professor In Zoology	Faculty Member	
7	Mr. M. Ramanjulu, Associate Professor In Physics	Faculty Member	
8	Mr. R. Reddeppa Reddy, Director, Shri Devarshi Educational Society	Management Member	
9	Ms. Sharon Priya Alexander, Alumni	Alumni Member	
10	Ms. P Naga Lakshmi	Student Member	
11	Mr. Chandhu	Student Member	
12	Mr. C. Vijaya Bhaskar Reddy, Chairperson, CNR Institutions, Tirupathi.	Employer	
13	Mr. K. Venkataramana, Shri Balaji Industries Pvt .Ltd.	Industrialist	
14	Mrs. Dr. K.S.Ramya, Associate Professor in Biotechnology	Co-Ordinator	

The resolutions made in the meeting are presented below.

1. Discussion with IQAC coordinators and other criteria in charges regarding the status of work.

The IQAC Coordinator discussed the matter related to the preparations for NAAC

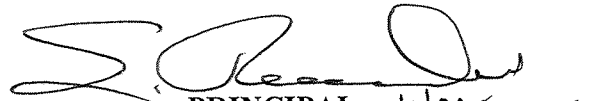
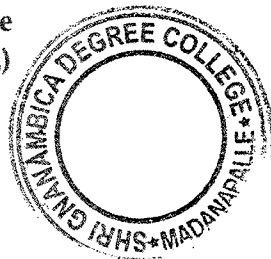
2. Improvement in academic and administrative process

The principal stressed upon maintaining quality in all the academic and administrative processes.



IQAC CO-ORDINATOR

Internal Quality Assurance Cell (IQAC)
Shri Gnanambica Degree College
Madanapalle 517 325 (A.P.)



PRINCIPAL 6/9/22
Principal
Shri Gnanambica Degree College
Madanapalle - 517 325